



**Public Health Advisory Board Retreat meeting minutes
July 14, 2023, 8:00 am – 2:00 pm**

Attendance

Board members present: Rachael Banks, Mike Baker, Bob Dannenhoffer, Veronica Irvin, Meghan Chancey, Sarah Present, Erica Sandoval, Dean Sidelinger, Nic Powers

Board members excused: Ryan Petteway, Kelle Little, Jeanne Savage, Marie Boman-Davis, Jackie Leung, Jawad Khan, Jocelyn Warren

OHA Staff for PHAB: Tamby Moore, Cara Biddlecom, Sara Beaudrault

Subcommittee members present: Hongcheng Zhao, Kat Mastrangelo

Facilitators: Lillian Tsai, Thomas Bruner

Welcome and introductions

- PHAB members, subcommittee and staff introduced themselves
- June 2023 PHAB meeting minutes unanimously approved.
- Charter review
 - Discussed the charter and current subcommittee and workgroup structure; meetings
 - Sarah reflected that it may be time to update the PHAB authorizing statutes
 - Bob commented that PHAB may just need to streamline and update objectives but not the authorizing statutes

Accomplishments

- PHAB members reviewed responses in the Padlet activity
- Cara added: providing guidance for investment of \$60.6M in the Oregon public health system, legislative testimony on SB 965A and SB 5525, overall impact of discussions and decisions on the entire public health system, health equity review policy and procedure

How to be a great PHAB member

- PHAB members reflected on how to improve engagement in meetings:
 - More time for discussion on agenda items- reduced ratio of presentation to discussion time
 - Fewer agenda items
 - Hear from staff since this is their work and they have expertise
 - Provide interim reports for updates instead of just reviewing the final report

Public comment

- Jim Gaudino shared comment on lack of legislative investment in public health modernization after the pandemic and his advocacy for public health modernization. He requested a hot wash of what happened during the 2023 legislative session.

Future Planning

- Rachael provided information about the statewide equity framework and statewide workforce plan.
- PHAB discussed the statewide equity framework.
 - Bob said PHAB should be a part of this work but will not do all of the work for it; Dean and Mike agreed.
 - Erica asked PHAB for guidance and direction on what involvement looks like.
 - Nic commented that the workforce plan is essential to increasing equity and asked for time to have a voice before a vote.
 - Meghan shared that this work is really relevant and is work that is already happening.
 - Veronica shared that since some work has already been done, there are places to start and uplift existing work.

- Sarah shared that equity framework report out should be a regular agenda item at all meetings.
- Rachael asked for an input on the process for developing an equity framework where every person feels informed and knowledgeable.
- Hongcheng likes the approach of 'framework'. PHAB is supposed to act as a think-tank for the public health system. We need to spend concrete time thinking about what health equity is.
- Cara shared that the timeframe for developing an equity framework would be in 2024 to inform the public health modernization policy option package, statewide public health workforce plan, local public health modernization plans and the OHA 2025 state health improvement plan. The equity framework is designed to be iterative.
- PHAB discussed the statewide public health workforce plan.
 - PHAB members unanimously want to be involved with the statewide public health workforce plan.
 - Cara suggested that at a high level the statewide public health workforce plan be complete by May 2024 to inform the 2025 policy option package.
 - Sarah asked what is already going on in terms of public health workforce assessment and planning. Cara shared that some of the source documents include:
 - CLHO Workforce Assessment
 - Public Health WINS data
 - deBeaumont Foundation public health staffing up initiative
 - CLHO 2023 public health workforce investment legislative concept
 - Oregon Health Policy Board workforce development plan and source documentation – Veronica was involved in this work.
 - Bob suggested a monthly report-out on public health workforce strategies.
 - Veronica and Hongcheng discussed the urgency of a public health workforce solution. PHAB considered the staging of the work and where they can come together in service to health equity.

- Mike shared concern about statewide strategies negatively impacting rural communities.
- Meghan asked whether the workforce plan would be developed in a formal PHAB committee since board meetings are so full.
- Cara shared that PHAB can provide guidance on the process for completing deliverables. Current PHAB structures include:
 - Subcommittees: ongoing or deliverable-based, mostly PHAB members, includes community members and partners
 - Workgroups: short-term and deliverable-based, usually fewer PHAB members relative to other groups that PHAB specifically is requesting for participation (e.g., public health modernization funding workgroup which includes PHAB members, LPHAs and CBOs)
- Workforce plan next steps
 - PHAB discussed convening a subcommittee with ~3 PHAB members plus other content experts, led by an OHA staff person with workforce expertise.
- Health equity framework
 - Work will continue with health equity review policy and procedure workgroup

Adjourn

- Meeting adjourned at 2:00 pm.
- The next Public Health Advisory Board meeting will be held on September 14, 2023, from 3:00-5:30 pm.